

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, DECEMBER 23, 2003**  
**COUNTY COMMISSIONERS CHAMBERS, ROOM 112**  
**FIRST FLOOR, COUNTY-CITY BUILDING**  
**1:30 P.M.**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Deb Schorr  
Bob Workman

Others Present: Kerry Eagan, Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Kristy Mundt, Deputy County Attorney  
Trish Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was called to order at 1:30 p.m..

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 16, 2003.

**MOTION:** Stevens moved and Hudkins seconded approval of the minutes of the Board of Commissioners meeting dated December 16, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

Allison and Melissa Schorr, Commissioner Deb Schorr's daughters, appeared and wished everyone a Merry Christmas.

3) **CLAIM FOR REVIEW:**

A. **Payment Voucher 693355176, dated December 1, 2003 - Emergency Services has requested payment to Al Worley, in the amount of \$816.67. This payment voucher includes receipts going back as far as 1998 and 1999.**

**MOTION:** Workman moved and Hudkins seconded approval of Payment Voucher 693355176 from Emergency Services requesting payment to Al Worley, in the amount of \$816.67. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

4) **CLAIMS: Approval of all claims processed through Tuesday, December 23, 2003.**

**MOTION:** Hudkins moved and Schorr seconded approval of all claims processed through December 23, 2003. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

5) **NEW BUSINESS:**

A. **A grant contract with Lincoln Action Program for computer classes and various other programs to non-English speaking refugee families in the amount of \$30,000. Term of the grant contract is October 1, 2003 through September 30, 2004. (C-03-0663)**

**MOTION:** Schorr moved and Stevens seconded approval of a grant contract with Lincoln Action Program for computer classes and various other programs to non-English speaking refugee families in the amount of \$30,000. Hudkins, Stevens, Workman, Schorr and Heier voted aye. Motion carried.

B. **A contract with Johnson Appraisal, L.L.C., in the amount of \$15,950, for appraisal services for the Lancaster County Engineering Department in connection with Project STPE-3305(9) on West Denton Road from Southwest 14<sup>th</sup> to Southwest 56<sup>th</sup> Streets. (C-03-0664)**

5) **NEW BUSINESS CONTINUED:**

**MOTION:** Stevens moved and Workman seconded approval of a contract with Johnson Appraisal, L.L.C., in the amount of \$15,950, for appraisal services for the Lancaster County Engineering Department in connection with Project STPE-3305(9) on West Denton Road from Southwest 14<sup>th</sup> to Southwest 56<sup>th</sup> Streets. Stevens, Workman, Schorr, Hudkins and Heier voted aye. Motion carried.

**C. A resolution authorizing the transfer of appropriations from the General Fund Miscellaneous Budget to the Indigent Defense Screener Budget in the amount of \$25,000. (R-03-0133)**

**MOTION:** Hudkins moved and Workman seconded approval of Resolution 03-0133 authorizing the transfer of appropriations from the General Fund Miscellaneous Budget to the Indigent Defense Screener Budget in the amount of \$25,000. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

**D. A resolution approving chief deputy annual salary increases for the 2004 calendar year, effective December 26, 2003. (R-03-0135)**

**MOTION:** Hudkins moved and Workman seconded approval of a Resolution 03-0135 approving chief deputy annual salary increases for the 2004 calendar year, effective December 26, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

**E. Proposal from the United States Board on Geographic Names to name two unnamed geographic features located at approximately South 148th and Van Dorn Streets in Lancaster County (SW 1/4, T10N, R8E):**

- ▶ Name a stream Prairie Creek
- ▶ Name a reservoir located along that stream Prairie Creek Lake

**MOTION:** Workman moved and Stevens seconded approval of a proposal from the United States Board on Geographic Names to name two unnamed geographic features located at approximately South 148th and Van Dorn Streets in Lancaster County: Name a stream Prairie Creek and a reservoir located along that stream Prairie Creek Lake. Schorr, Stevens, Workman, Hudkins and Heier voted aye. Motion carried.

5) **NEW BUSINESS CONTINUED:**

**F. Recommendation from the Purchasing Agent and the County Engineer to award a bid to Nebraska Equipment, in the amount of \$75,800, for the purchase of two, 90 horse power tractors with full five year, 3000 hour warranties. (B-03-0042)**

**MOTION:** Hudkins moved and Stevens seconded to award a bid to Nebraska Equipment, in the amount of \$75,800, for the purchase of two, 90 horse power tractors with full five year, 3000 hour warranties. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried.

**G. Recommendation from the Purchasing Agent and the Corrections Department to award an order from a State of Nebraska contract (CA#6095B) to Performance Dodge, in the amount of \$18,548, for one, 2004 Dodge Grand Caravan SE mini-van. (B-03-0043)**

**MOTION:** Schorr moved and Stevens seconded to award an order from a State of Nebraska contract (CA#6095B) to Performance Dodge, in the amount of \$18,548, for one, 2004 Dodge Grand Caravan SE mini-van. Stevens, Hudkins, Schorr, Workman and Heier voted aye. Motion carried.

**H. Recommendation from the Purchasing Agent and the County Engineer to award an order for one large format print/copy/scan system from Xerox Corporation using General Services Administration (GSA) contract mirror pricing per GSA contract GS-25F-0062L. This will be an award of \$24,257. (B-03-0044)**

**MOTION:** Stevens moved and Hudkins seconded to award an order for one large format print/copy/scan system from Xerox Corporation using General Services Administration (GSA) contract mirror pricing per GSA contract GS-25F-0062L. This will be an award of \$24,257. Workman, Schorr, Hudkins, Stevens and Heier voted aye. Motion carried.

5) **NEW BUSINESS CONTINUED:**

- I. Recommendation from the Purchasing Agent, the Emergency Management Director and the Lincoln-Lancaster County Health Department to award an order for one HazMatID Command System from SensIR Technologies using GSA mirror contract pricing per GSA contract GS-24F-0038K. This will be an award of \$62,650 using grant funds obtained by the Emergency Management Department. (B-03-0045)**

**MOTION:** Hudkins moved and Stevens seconded to award an order for one HazMatID Command System from SensIR Technologies using GSA mirror contract pricing per GSA contract GS-24F-0038K. This will be an award of \$62,650 using grant funds obtained by the Emergency Management Department. Hudkins, Workman, Stevens, Schorr and Heier voted aye. Motion carried.

- J. Approval of a policy relating to the management of records stored in the Records Center.**

**MOTION:** Stevens moved and Workman seconded approval of a policy relating to the management of records stored in the Records Center. Schorr, Hudkins, Stevens, Workman and Heier voted aye. Motion carried.

- K. Annual salary increase for Christopher Eickholt, an Attorney I with the Public Defender's Office, to \$53,350 , effective December 1, 2003.**

**MOTION:** Stevens moved and Hudkins seconded approval of an annual salary increase for Christopher Eickholt, an Attorney I with the Public Defender's Office, to \$53,350 , effective December 1, 2003. Hudkins, Schorr, Stevens, Workman and Heier voted aye. Motion carried.

6) **CONSENT ITEMS:** These are items of business that are routine which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Receive and Place on File:**

1. Lincoln City Libraries Director's Report for November, 2003.
2. Sheriff's Report of Fees for November, 2003.

**B. Setting of a public hearing for Tuesday, January 6, 2004 at 1:30 p.m. in the County Commissioners Chambers, Room 112, on the first floor of the County-City Building regarding County Special Permit 189A, requested by Christian Heritage Children's Home, to amend the previously approved special permit by expanding the office building from 7,000 square feet to 9,800 square feet and to allow up to 32 full-time equivalent employees (previously approved for 16 employees) on property generally located at South 148th Street and Old Cheney Road in Lancaster County, Nebraska.**

**MOTION:** Schorr moved and Stevens seconded approval of the Consent Items. Schorr, Hudkins, Stevens, Workman and Heier voted aye. Motion carried.

7) **OTHER BUSINESS:**

Norm Agena, County Assessor/Register of Deeds, updated the County Board regarding the Register of Deeds. He stated in 2002 there were 85,330 documents filed through the month of November as compared to 116,500 documents filed through November, 2003. Revenue for 2002 was approximately \$2,200,000 as compared to approximately \$3,000,000 for 2003.

**MOTION:** Workman moved and Schorr seconded to recess the Board of Commissioners meeting at 1:48 p.m.. Workman, Schorr, Stevens, Hudkins and Heier voted aye. Motion carried.

**MOTION:** Work moved and Hudkins seconded to reconvene the Board of Commissioners meeting at 1:49 p.m.. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

8) **EXECUTIVE SESSION:**

**MOTION:** Schorr moved and Stevens seconded to enter into executive session at 1:50 p.m. for the purpose of discussing the purchase of real property. Workman, Schorr, Stevens, Hudkins and Heier voted aye. Motion carried.

**MOTION:** Hudkins moved and Schorr seconded to exit executive session at 2:30 p.m.. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

**MOTION:** Workman moved and Schorr seconded to proceed with a letter of intent to purchase real property at 2966 "O" Street and to authorize the Chair to secure and sign a purchase agreement by 5 p.m. on Friday, December 26, 2003, in the amount of \$750,000, contingent upon the resolution of neighborhood issues being acceptable to the County Board. Workman, Hudkins, Schorr and Heier voted aye. Stevens voted no. Motion carried.

8) **ADJOURNMENT:**

**MOTION:** Workman moved and Schorr seconded adjournment of the Board of Commissioners meeting at 2:32 p.m.. Hudkins, Stevens, Workman, Schorr and Heier voted aye. Motion carried.

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Bruce Medcalf  
County Clerk

**MINUTES  
LANCASTER COUNTY BOARD OF EQUALIZATION  
TUESDAY, DECEMBER 23, 2003  
COUNTY COMMISSIONERS CHAMBERS, ROOM 112  
FIRST FLOOR, COUNTY-CITY BUILDING  
IMMEDIATELY FOLLOWING THE REGULAR BOARD OF COMMISSIONERS  
MEETING**

Commissioners Present: Bernie Heier, Chair  
Ray Stevens, Vice Chair  
Larry Hudkins  
Deb Schorr  
Bob Workman

Others Present: Norm Agena, County Assessor/Register of Deeds  
Kerry Eagan, Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Kristy Mundt, Deputy County Attorney  
Trish Owen, Chief Deputy County Clerk  
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was called to order at 1:48 p.m..

- 1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 16, 2003.

**MOTION:** Workman moved and Hudkins seconded approval of the minutes of the Board of Equalization meeting dated December 16, 2003. Schorr, Hudkins, Workman, Stevens and Heier voted aye. Motion carried.

- 2) **PUBLIC COMMENT:**

There was no public comment and the meeting proceeded as planned.

- 3) **ADDITIONS AND DEDUCTIONS:**

**Approval of 7 additions and deductions to the tax assessment rolls per Exhibit "A".**

**MOTION:** Schorr moved and Stevens seconded approval of the additions and deductions to the tax assessment rolls. Stevens, Workman, Hudkins, Schorr and Heier voted aye. Motion carried.

4) **MOTOR VEHICLE TAX EXEMPTIONS:**

Blessed Sacrament School  
Developmental Services of Nebraska Inc.  
Goodwill Industries Serving Southeast Nebraska, Inc.  
Pius X High School  
Sheridan Lutheran Church  
Southeast Nebraska Mobile Diagnostic Services, Inc.

**MOTION:** Workman moved and Stevens seconded approval of motor vehicle tax exemptions for Blessed Sacrament School, Developmental Services of Nebraska Inc., Goodwill Industries Serving Southeast Nebraska, Inc., Sheridan Lutheran Church and Southeast Nebraska Mobile Diagnostic Services, Inc. and to also approve a motor vehicle tax exemption for Pius X High School subject to the vehicle(s) being titled and registered to the applicant. Workman, Hudkins, Schorr, Stevens and Heier voted aye. Motion carried.

5) **ADJOURNMENT:**

**MOTION:** Workman moved and Schorr seconded adjournment of the Board of Equalization meeting at 1:49 p.m..

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Bruce Medcalf  
County Clerk